



Caledonia Secondary School
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Attendance Expectations for Caledonia Students

At Caledonia Secondary School attendance is very important. Students who regularly miss school receive fewer hours of instruction, often leading to lower grades because work is not completed for teachers to evaluate. In Caledonia classrooms, instruction builds over time, and when students are not in attendance, they miss vital building blocks of information.

Regular school attendance is an essential part of the learning process and crucial for graduating from high school with a strong foundation for further studies and a successful career. Students who struggled last year can turn things around if they come to school every day and focus on their school work.

Parents / Guardian play a crucial role in their teenager's success at high school by reinforcing the importance of getting to school on time and not missing classes. Teenagers may think it doesn't matter to miss classes, but it does matter and may lead to dramatically lower grades or failed courses.

After any absences from Caledonia Secondary School, it is the student's responsibility to connect with their teachers immediately upon their return to establish a timeline for the completion of missed work so the student can get back on track with their learning.

Absenteeism will be addressed at Caledonia in the following manner:

# Absences from a class	Action to be taken
1 – 5 Absences	The teacher will connect with the student to discuss attendance concerns.
6 – 9 Absences	The teacher will connect with the parent/guardian via phone call and or email to discuss attendance concerns.

At 10 absences a teacher may refer a student to school administration who will work with the student and family to create a plan to get back on track.

At 20 absences a student may be withdrawn from a course if they are not actively participating in the course, and absences are for unexcused reasons. Any decision to remove a student from class will be made on an individual basis after careful consideration of all factors, and in consultation with parents or guardians.