



## Northwest Community Student Support Fund

### Support Request for Families in Need

School Name:

Student Name:

Who should the reimbursement cheque be made out to?

Full Name:

Phone:

Full Address:

Request Date:

Original Activity/Fee Amount \$:

Required Assistance Amount \$:

Assistance For:

- School Supplies / Course Fees
- Field Trips
- School-Based Extra-curricular
- School Based Athletic / Cultural Activities
- Clothing
- Groceries
- Hygiene Products
- Miscellaneous

To submit this form, you can:

- Email/Scan form to your school principal or preferred staff member.
- Return this form in-person to your school principal or preferred staff member.
- Call school principal, preferred staff member or Band Education Coordinator for assistance to complete this form.
- Provide proof of purchase (receipt), where applicable.

Please Note:

- **Approval for assistance must be confirmed prior to making a purchase.**
- **Assistance may be approved for the full requested amount or partial reimbursement.**

Submitted To:

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<b>SCHOOL USE ONLY</b>	<b>GL Fund 51-0000-0-0-34711-0</b>
Principal's Name:	_____
Principal's Signature:	_____
Date:	_____