



# Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9  
Tel. (250) 635-4931 or 1-855-635-4931 • [www.cmsd.bc.ca](http://www.cmsd.bc.ca)

## Northwest Community Student Support Fund LNG

**Fund 51-0000-000-34711-0**

**Total amount of Budget \$250,000.00**

**How can we help you with the decision on how to support your students.**

Some questions we have been receiving.

- **Is there an allotted dollar amount per student?** At this time we would like to keep submissions between \$200 - \$300 per student. This is to ensure we are able to help as many students/families that require support. We will be monitoring the fund and will reassess in a few months.
- **Large class requests for Field trips or purchases.** These need to be sent to Lynda Lang for prior approval.
- School based sports expenses are acceptable; registration fees for non-school based sports are not acceptable.
- Groceries are acceptable but receipts must be included.

Please keep a list at your school for the families that you are supporting.

**The CMSD82 Student Support Fund Form can be found in SharePoint, District Forms, Finance Forms.**

Submit the completed form to [supportfund@cmsd.bc.ca](mailto:supportfund@cmsd.bc.ca)

If your school is requesting reimbursement for purchases, fill out a school reimbursement form or applicable finance form and send it to [finance@cmsd.bc.ca](mailto:finance@cmsd.bc.ca)

Your school credit cards can be used again this year by quoting the following in the expense description line (**NWCSF -purchase date – initials**). The GL **51-0000-000-34711-0** is available for your entry in Spend Dynamics for coding purposes.

We won't know to reimburse your school unless we received the finance paperwork.