

Teaching Assistant 11

Rationale

To increase students' communication skills under the supervision of a teacher as the students explore career possibilities/choices in the education profession.

Modules

Module 1: Class Observation

- Duration: 1 week.
- Observation of the general operations of the class to which the Teacher Assistant student has been assigned.

Module 2: Teacher Assistant Skills

- Duration: 2 weeks.
- Outlining of the course objectives for the course to which the Teacher Assistant student has been assigned.
- Instruction in the use of audio-visual equipment is completed as well as general information in classroom safety.

Module 3: Leadership and Management Skills

- Duration: 2 weeks.
- The presentation of skills in communication, organization, and classroom management.

Module 4: Practical Application of Skills

- Duration: 12 weeks.
- Application of the knowledge and skills in classroom operations and instruction of the class to which the Teacher Assistant student has been assigned.

Instruction Component:

- Demonstration of skills necessary in the performance of T/A duties.
- Knowledge and skills in the use of A/V equipment.
- Knowledge and skills in effective communication.
- Knowledge and application of organizational skills.
- Observation of teaching performance and processes.

Assessment Component:

- Student completion of a Teacher Assistant journal..... 20%
- Level of participation/initiative during the programme..... 20%
- Teacher Sponsor evaluation of course-specific skills..... 60%
 - Communication skills.....20%
 - Organizational skills..... 20%
 - Responsibility & Work-Ethic.....10%

Learning Resources:

- Text reading in the methodology of teaching and classroom management.
- A/V equipment operations manuals and instruction.
- Readings in communication and organization methods.